

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING on Monday 14<sup>th</sup> December 2020 held remotely

The meeting commenced at 7.30pm. Councillors Pippa Manson (Chair), Peter Saxon (Vice-Chair), Geoffrey Berry and Jane Aksut, together with the Clerk, took part in the video conference with County Cllr Margaret Atkinson and District Cllr Nigel Simms and one member of the public. Cllr Geoff Lobley joined the meeting via telephone.

**Note: The meeting was held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'.**

It was confirmed by the Chair that all persons attending could hear and be heard prior to commencement of the meeting.

**1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part.** Apologies were received and were accepted from Cllr Mountain who had no satisfactory internet connection. The chair explained Cllr Mountain has moved out of the parish but remains a councillor for the present.

All present confirmed they understood the procedure at remote meetings.

**2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association**

None

**3. Approve the Minutes of the Parish Council meeting held on 23<sup>rd</sup> November 2020**

The Minutes were approved as a true record and were signed as such by the Chair.

**Action: Chair to sign and post to Clerk**

**4. Vacancy for a Councillor to represent Kirkby Malzeard** – The Chair explained to the Parish Council that both applications for the Councillor vacancy had now been withdrawn. The Parish Council will re-advertise the position on the website.

**Action: Clerk to put vacancy advert on the website after Christmas**

**5. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**

- a) North Yorkshire Police – Localised Police Report – Information noted
- b) Broadband Update – The Parish Council noted that Superfast North Yorkshire have informed County Cllr Mackenzie that Openreach intends to connect, within the next year, superfast broadband to two of the properties in Dallowgill who have raised concerns. An email had also been received from Mr and Mrs Lyth re the broadband difficulties in the Dallowgill area and suggesting possible solutions.

**Action: Chair will forward the correspondence from Superfast North Yorkshire to the residents concerned**

**6. Urgent updates from County and District Councillors if present.**

County Cllr Atkinson noted NYCC's plans to have 97% of the county connected to superfast broadband by 2022. This will involve connecting 15,830 homes at a cost of 14.5 million pounds. County Cllr Atkinson also updated the Parish Council on the Buy Local scheme, 822 business have now signed up. Over the Christmas period the Waste Recycling Centers will be closed on Christmas Day, Boxing Day and New Year's Day. The Government's consideration of the devolution proposals for North Yorkshire is awaited.

**7. Planning – recent Applications made to Harrogate Borough Council where the Parish Council are not consulted – for information only:**

**8. Planning – notification of recent Decisions made by Harrogate Borough Council:**

- a) 20/03390/FUL– The Laurels, Laverton – Changes to fenestration, removal of porches, erection of single storey link and conversion of attached barn to additional living accommodation in association with The Laurels. Increase in height of part of the existing implement shed, including alterations to the roof panels and re-cladding.– Abrahams. Permitted.

**9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases: none**

**10. Planning – Enforcement issues.**

The Parish Council were updated on the current enforcement issues within the Parish. No new issues were raised.

**11. Children's Play Area.**

- a) Cllr Saxon has been inspecting the Play Area weekly and no issues were raised.

- b) The Parish Council noted that the grant application to Tarmac Landfill Communities Fund for the play area improvement was unsuccessful. It was agreed to hold on making further applications for the present. It was suggested that if the housing development on Laverton Road proceeds, the developers could be approached for a voluntary contribution to the playground renovations. County Cllr Atkinson informed the Parish Council that they could retain the NYCC grant allocated to the playground development until the end of the next financial year.

**12. Kirkby Malzeard Charity Trust Update** – Cllr Berry advised the Parish Council that he is still compiling the information required in order to make a complaint to the Charity Commission.

**13. Laverton Defibrillator** – No Update Available.

#### **14. Traffic safety**

- a) **AJ1 funding and other options for funding a road safety campaign in Kirkby** – Cllr Aksut informed the Parish Council that the funding from AJ1 was approved and the Parish Council should receive the 1<sup>st</sup> instalment soon. Cllr Aksut is currently waiting to hear if we have been successful in obtaining funding from another source and this will determine the scope of the project.

**Action: Place on the January Agenda**

- b) Cllr Aksut informed the Parish Council that she had been in touch with the police about a Drink Driving Campaign that they are currently running, and has requested posters to display in the Village.

#### **15. Trees** –

- a) Cllr Mountain has provided the Chair with a list of trees which the PC are responsible for. This will allow the Chair and the Clerk to obtain quotes in the New Year for the Annual Tree Survey.
- b) The Parish Council are still waiting for a second confirmation that the Ash Tree at the Play Area is considered in a safe condition.

**Action: Clerk to speak to the contractor**

- c) The Chair confirmed that an adjoining landowner has confirmed his ownership of an unclarified boundary of Lamberts Quarry. As a result this landowner has responsibility for the trees on this boundary.
- d) Confirmation was received that the Rowan at West End Green had been felled.
- e) Cllr Lobley has agreed to take over monitoring trees for which the Parish Council has responsibility, as Cllr Mountain has moved out of the parish.

**16. Christmas** – Cllr Aksut confirmed that all Christmas trees are now up with lights, that the Christmas Window competition had been judged and prizes were being delivered to the winners. A notice of the winners will be posted. The Christmas lights will be added to the Asset register.

**17. Property Assets**

a) Consider monthly condition reports from Councillors.

<b>Asset</b>	<b>Inspected by</b>	<b>Date</b>	<b>Comment</b>
Pinfold	Cllr Aksut	14/12/20	No urgent work required although Cllr Aksut feels work will be required to the pointing at some point in the future
Market Cross	Cllr Berry	14/12/20	No urgent work required
Greygarth Monument	Cllr Lobley	13/12/20	No urgent work required
Lamberts Quarry	Cllr Lobley	14/12/20	No urgent work required
Laverton Quarry	Cllr Lobley	14/12/20	No urgent work required.
Bus Shelter	Cllr Berry	14/12/20	No urgent work required Cllr Berry confident that he can replace the windows.

**18. Highways issues.**

a) Update on existing cases and review of recent work undertaken by NYCC Highways.

- Bus Shelter Light – Still not fixed.
- Noisy Grate – NYCC have reported to Yorkshire Water.
- Thieves Gill – Cllr Aksut to provide details to Highways about the specific location of the issue.
- Kirkby Moor Road/ Laverton Road – Salt heap has not been refilled. Cllr Aksut to speak to Highways.
- Laverton Lagoon – Ask NYCC to put up flood warning signs.

b) Any new items to be raised by Councillors or public.

- Road near Market Cross – SLOW on the road needs repainting
- Low Ray Carr – Bollards – This has been checked by Highways and they determined that there is no problem with the location of the bollards.

**19. Budget 2021-22** – The budget was considered and approved.

**20. Precept 2021-22** – Precept figure of £16,250 was approved.

**Action: Clerk to submit Precept request to HBC prior to January 15, 2021**

## 21. Financial Items:

- a) The Bank statement was not available due to early meeting date. **Action: Clerk to scan and email to Councillors once it has been received.**
- b) Cash Book. Will be reconciled when the bank statement has been received **Action: Clerk to reconcile and email to Councillors once the bank statement has been received.**
- c) The following payments (including VAT where applicable) were approved.

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£14.39	Zoom Expenses
Clerk Reimbursement	£7.80	Stamps
Chair Reimbursement	£38.00	Christmas competition leaflet printing
Wards	£300.00	Annual tree report & Rowen tree felling
Highside Playing Fields	£177.90	PC Contribution to grounds expenses
Cllr Aksut Reimbursement	£104.91	Christmas Decorations

**22. Emergency Delegation of Powers to the Clerk.** It was decided that the Council will continue to meet via video conference call for the time being, however should it become necessary, the Council will call an Extraordinary meeting at which point the Standing Order will be invoked to delegate Emergency Powers to the Clerk.

**23. Any Other Business.** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

- a) Cllr Aksut expressed interest in getting involved with a Community initiative started in Ripon on County Lines.
- b) Cllr Aksut is planning on joining an Action Group on the Community Response to COVID 19
- c) Nidd Plus have been in touch with previous volunteers requesting help with the roll out of the COVID 19 Vaccination.
- d) The Chair explained that residents had asked if the Parish Council would consider nominating Assets of Community Value. **Action: Place on January Agenda.**

**24. Date of next monthly meeting:** The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 25<sup>th</sup> January, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 15<sup>th</sup> January 2020 please.

**Meeting Ended at: 20:55**

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc